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# BAR 11 TERMS & CONDITIONS

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## FUNCTION/EVENT CONFIRMATION

Upon confirmation of the event, a 20% deposit of the agreed minimum spend will be required. This applies for a group booking of 10+ people.

Food & Beverage choices are to be confirmed at the latest 5 days prior to the event with a confirmation of final numbers within 48hrs of the event.

The remaining balance is to be paid by before the commencement of the event. Any additional food or beverage charges agreed to during the function must be paid by the completion of the event.

## BOOKING/EVENT CANCELLATION

For exclusive functions we require;

- 14 days' notice be given to refund the deposit paid
- Less than 7 days' notice to receive a 50% refund of the deposit paid
- Less than 7 days' notice and Bar 11 retains the deposit in full
- Less than 24hrs notice and we require 50% of the agreed minimum spend be paid.

For non-exclusive group bookings we require a minimum of a 48hr cancellation notice, or the deposit will be forfeited.

## CONDUCT OF EVENT

The client shall conduct the event in an orderly manner compliant with the rules of the venue and in accordance with all applicable laws. The client is liable for the actions of their invitee's and any damages or losses incurred. Any costs will be invoiced directly.

Decorations of the space are welcomed during the exclusive hire period yet must be removed in full for when the space is next open to the public.

Bar 11 does not allow confetti or glitter to be used during the event.

## VENUES RIGHT

Bar 11 does not assume responsibility or liability for any loss or damage to any property belonging to the client, client's guests or invites. Bar 11 reserves the right to exclude or remove any undesirable persons from the event or the venue premises without liability.

## MINORS

Bar 11 does not allow minors to be in attendance for any large group bookings and functions. Under 18's will not be served alcohol at any time as per the law.

## RESPONSIBLE SERVICE OF ALCOHOL

Bar 11 management and employees will always be bound to state licensing laws and the responsible service of alcohol.